

CITY OF PRESCOTT, WISCONSIN

OCTOBER 6, 2021 FINANCE COMMITTEE MINUTES

Pursuant to due call and notice thereof, a meeting of the Finance Committee was held Thursday, October 6, 2021 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call:

Mayor Hovel called the meeting to order at 5:00 p.m. Members present were Tom Oss, Dar Hintz, Rob Daugherty, Pat Knox and Maureen Otwell in person. Bailey Ruona appeared online. Treasurer/Deputy Clerk Beth Lansing and City Administrator Matt Wolf and City Clerk Jayne Brand represented staff.

Fire Chief Tom Lytle presented the Fire & EMS budget. The budget is proposed as a zero percent increase. The escrow for fire equipment has been reduced by \$17,700 due to revenues being down. Up coming needs

The Freedom Park budget was reduced by the one time uses which were in the 2021 budget in the amount of \$32,770. The budget proposed is a zero percent increase.

TIF 4 & 5 budgets were reviewed. TIF 4 has included the riverfront expenses. TIF 5 is paying back the general budget so \$166,00 will be moved from TIF 5 to general budget.

The Library is asking for \$20,000 to go from a part-time library programmer to a fulltime library programmer. Some of these funds would be used for health insurance. Mayor Hovel reminded the Finance Committee if the funds were not used they would go back into the fund balance for the Library.

Parks and Street Superintendent presented the parks budget. A parks upkeep escrow was set up in the 2022 budget in the amount of \$50,000. It was suggested we really work on getting lifeguards this year for the beach.

Public Works budget has no major changes for 2022.

Water and sewer budgets have no major changes for 2022. There will not be a rate increase for either budget.

Stormwater will need an increase. There are current fund balances but as the Elm Street project moves forward the city would need to borrow for the stormwater.

Capital items discussed for public works are road repairs in the amount of \$106,000, Police parking lot \$15,000, two zero turn lawn mowers for the cemetery in the amount of \$7,000, tennis court fence in the amount of \$8,000, Freedom park sidewalk and parking lot \$8,000, boat launch fishing dock \$125,000, finish parking lots downtown \$11,000.

Police Chief Eric Michaels presented the police department budget. There are some increases basically for wages. Capital equipment would be a new police vehicle in the amount of \$43,000, garage doors replaced for \$17,000, police radios for \$27,000 and an investigator car for \$40,000. There was discussion on the K9 Unit. Fundraising money has been received by the city. The funds for the K9 Officer are not in the 2022 budget.

City Administrator Matt Wolf presented the administration budget. This budget includes a new Planner position. Capital and one time items for administration include compensation comparison study for

\$3,500, technology upgrade to conference room for \$10,000, security cameras for city hall and police buildings.

Debt service, court, general fund revenues and capital project budgets were all reviewed.

The committee consensus is to include all one time requests and capital projects into the 2022 budget. Library, Planner and K9 Officer would also be included in the 2022 budget.

The final budget hearing will be held at the November 22, 2021 council meeting. If an additional finance meeting is needed it will be scheduled for October 18th and/or October 25, 2021.

Daugherty/Hintz motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator