

## NOVEMBER 16, 2009 PUBLIC WORKS COMMITTEE MINUTES

Pursuant to due call and proper public notices the Public Works Committee met on November 16, 2009 at 7:00 p.m. at the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll call: Chairman Clair Eaton called the meeting to order. Present were Clair Eaton and Marissa Holst. Eddy Wuorenma was absent. Public Works Director Jerry Killian and Zoning Administrator Jayne Brand represented staff. .

**Holst/Eaton motion to approve the minutes for October 8, 2009 passed without a negative voice vote.**

Public Works Director Jerry Killian informed the committee that two grants will be applied for the Flora Street project in 2011. The first grant is Municipal Street Improvement Program – Discretionary. The amount being applied for is \$210,763. The chances of getting this grant are small since only 1.2 million has been allocated for this program state wide. Safety is always a factor that is looked at when considering this grant and since Flora Street is the main thoroughfare for the Fire Department letters of support are being given from the Fire Department, School District and Bus Garage. Cedar Corporation is not charging to write this grant. Municipal Street Improvement Program Less than 20,000 population grant is also being written for the Flora Street project. The city will receive this grant from \$15,022 as it is on a rotating basis with the county and it will be our turn.

Public Works Director Jerry Killian presented the pay request for St. Croix Street Safe Routes to School sidewalk. The project has turned out good. There are still some items on a punch list so a 5% retainer is going to be held in the amount of \$3,605.57. There was a question if this would be enough for the punch list items but it was reminded that there is still a performance bond being held on the project. The punch list will not be completed until spring of 2010. The pay request is for \$68,505.88. Since this was a project that received a grant there still needs to be an inspector from the state review the project work. **Eaton/Holst motion to recommend payment of the pay request in the amount of \$68,505.88 to Pember for the St. Croix Street Safe Routes to School sidewalk passed without a negative voice vote.**

**Holst/Eaton motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne Brand