

Prescott Area Fire and EMS Association

MEETING MINUTES WEDNESDAY, JULY 7, 2021

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, July 7, 2021 at the Prescott Fire Hall, 260 Flora St, Prescott WI 54021.

Call to Order/Roll Call: Chairperson Dan Johnson-Oak Grove called meeting to order at 7:06 pm. Members Present: Coni Gray-Prescott (by phone), Steve Most-Prescott, Mike Harriage-Clifton, Tricia Shearen-Oak Grove, new member Tom Oss-Prescott. Member Absent: Joe Rohl-Clifton; joined meeting at 7:40 pm. A quorum is met.

Also Present: Tom Lytle, Fire Chief, Brian Little, Fire Safety Inspector, Matthew Bouthilet, Allina EMS, Dawn Harris-Association Administrative Assistant

Changes or Corrections to Agenda

No changes.

PUBLIC COMMENTS

None.

CHIEF'S REPORT

Fire Report by Tom Lytle:

- We are at 63 calls to date.
- We've had boat in the water just recently, one drowning and one swimmer fall from a rope swing.
- DNR grant was submitted. It was capped, hoping to get at least one radio out of it. Looking for a wench, a bush truck, a chainsaw and a Smokey the Bear suit.
- WAKOTA CARE meeting last month. Hastings does have us set up; we do get called a lot from Hastings.
- Heavy Rescue used the donation from the Dennis Ireland Trust along with income from the chicken feed to make purchases for the truck.
- Gold Tournament and a Fishing Contest for team building and fun. Good turnout.
- Annual Corn Feed coming up. Sometime in August – date to be confirmed. Will combine this event with Awards Night.
- Asking permission for adult beverages. Motion by Tricia Shearen, seconded by Tom Oss to allow adult beverages at the Awards Night. Motion approved without a negative voice.

Fire Safety Report by Brian Little:

- 32 fire safety inspections have been completed.
- Brian reports that his goal is to complete 50 inspections per month in order to be caught up by end of year.
- Pre-plans are being done at some businesses as inspection visits occur. Completing pre-plans will be a 2-3-year process.
- Working with ImageTrend software is going well. Finding that inspections are taking about half the time.
- We currently have two tablets for inspections. Chair asked if there were tablets in the trucks. Tom reported they are not currently, but they are available.

EMS Report by Matt Bouthilet:

- Provided EMS run data (handout provided); 118 calls with 112 at 10:59 minutes or less meeting goal. Average run time was 6:06. There is a slight delay from first quarter, probably due to road construction. Clifton had 16 calls with all but one within 17:59 goal with average time

11:20; Oak Grove had 28 calls with average response time of 12 minutes, 27 runs made in response goal time. Overall, total response area goals are meet 94% of time.

-We have been parking at the Clifton Town Hall. This is working well.

-Matt asked for any updates on the Hwy 29 project.

-Coni Gray asked if Matt knew how many of the 118 Prescott trips were to the nursing home. Matt will report back.

-Volumes are consistent and steady, but not a financial success. We have a third truck and we are sometimes helping out with Hastings to help make ends meet.

-Staffing is going okay. Will be doing a hire in a few weeks.

-Chair asked how dispatching is going. Matt reports it is effective. Still a few hiccups, some radio issues. There isn't a good radio infrastructure in this area. Currently using cell phones for radios which is working better than thought. Just had a meeting where it was announced that Wisconsin is converting Wiscon channels to megahertz within a 2-year time line. This is an aggressive timeline. Relationship with dispatch is going well.

-Next month we will be putting ventilators in each truck.

-Chair asked about seeing Allina truck sitting at St. Croix Beach. Matt states that they sometimes do that to be a bit closer to Hastings in case of a call. Still able to meet Prescott/Oak Grove/Clifton requirements.

Department Admin Report by Dawn Harris:

-Activity report reported.

-Now full time at city hall making me more available.

-Asked status of 501c status. Tom said he still needed to call the attorney. Said that Jayne Brand suggested the city attorney should be called.

FINANCE

Motion to approve items 1-3 as written by Tricia Shearen, seconded by Tom Oss. Passed with no negative vote.

OTHER BUSINESS:

Report of Intergovernmental Meetings:

-Tom Oss reported that Prescott Council requested more information about the need for the purchase. He supports a new truck and believes the Council will vote on that. Tricia asked if there was anything the Tom Lytle could provide them. Tom Lytle reminds us that the quote ends July 9th and will then go up to \$360k or \$365k. Can Tom Lytle ask for an extension? Tom will speak to the vendor.

-Joe Rohl reported back from Clifton Town Meeting. Reports a robust discussion. Approved purchase only if Clifton's share does not exceed \$60k. Expect that all three parties will move forward united and together.

-Dan Johnson reported on Oak Grove. Purchase was on the agenda both last month and again this month. There was one question raised; Is there a probability that if it was to come due Jan 23? Tom Lytle reports that payment up front would be expected. Dan is expecting a positive response from the Oak Grove Town Board soon.

-Discussion on recent activity at downtown bars on weekends. It was asked of Matthew Bouthilet if this was affecting EMS. Matthew reported that it has not to date.

-Dan Olson asked status of Tom Freedy's position as Fire Safety Inspector. Tom Oss reported that he received an email from Prescott Council chair Dar Hintz reporting the Tom Freedy was still receiving pay, but had not been providing inspections for some time. Tom Lytle states that he has tried three times to make contact. Tom Lytle reported to payroll that Tom Freedy is terminated. Brian Little said that Tom Freedy has returned work tablet and all items. Tricia Shearen asked about having 2 inspectors as was determined by the Association earlier. Tom Lytle said he will look for a replacement. Brian Little said that there is someone within the fire department who would be interested but he does not have time to train him. Joe Rohl asked Brian Little what his confidence in getting this caught up and done by end of year. Brian assured that he is 90 percent confident his goal of 50 visits per month will be met. Tom Lytle asked if we would then move the rest of the monies from the inspections payroll budget to Brian. Joe Rohl

states that seems fair, president was set with Steve . Tricia Shearen motion to pay Brian Little the remaining fire inspector budget for the remainder of the year. Seconded by Tom Oss. Motion passed without a negative voice.

-Steve Most asked if there has ever been another proposal other than per capita for determining budget needs? The group responded with some historical information and how this has been looked at extensively. Open to discussion as well as new ideas to consider for 2024 for any amendment needed.

NEXT MEETING is scheduled for Wednesday, August 11th, 2021 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott, WI 54021.

ADJOURN: Mike Harriage motioned and Joe Rohl seconded to adjourn at 8:35 pm, passed without a negative voice.

Respectfully Submitted,
Dawn L Harris
Administrative Assistant
Prescott Fire and EMS Association
City of Prescott