

CITY OF PRESCOTT, WISCONSIN

JULY 19, 2021 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Monday, July 19, 2021, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Meeting was called to order by Alderperson Rob Daugherty at 5:00 pm. Members present were Bailey Ruona and Maureen Otwell. City Administrator Jayne Brand represented staff

**Otwell/Ruona motion to approve the minutes for June 17, 2021 passed without a negative voice vote.**

John MacLennan of 185 Dakota Street requested help in paying for the trimming of trees. There was discussion with Mr. MacLennan the city would only be able to trim back to the boulevard. The city would also be the one to do the work. It was discussed the city does trimming in the fall into the winter and nothing would be done now. Mr. MacLennan stated the public works employees will determine what needs to be completed. Mr. MacLennan stated he will wait until the fall and let the city do the trimming.

The committee discussed an alternate day watering ban due to a water tower having to be drained for maintenance. House numbers which end in even numbers will water on even days. House numbers which end in odd numbers will water on odd days. This will start August 2<sup>nd</sup> and depending on when the tower goes back on line. **Ruona/Otwell motion to recommend implantation of alternate day water ban passed without a negative voice vote.**

Impact fees were discussed. The committee reviewed the current impact fee study. It was discussed the city will need to do some oversizing of water mains for several street which are part of the capital street projects. There doesn't appear to be a need for another water tower so this will be eliminated from the impact fees. The impact fee costs of water will probably remain at \$500 per unit. The city currently doesn't have any roads or street which could have impact fees used for so streets and roads impact of \$290 will be eliminated. There is a need for improvements to parks with the Great Rivers Subdivision Second Phase so the parks impact fee will remain at \$700. There is still debt on the Police Department building so building impact fees will remain at \$700. Staff will work on the study to clarify the impact fees.

The committee would like to apply for a grant for the 2022 street project which is Elm Street. Cedar will be advised to put together a scope for design and grant writing.

City Administrator Jayne Brand presented utility bill printing and mailing by a 3<sup>rd</sup> party. The estimated cost for printing, folding and mailing would be \$.53 to \$.54 per statement. The estimated cost to do the printing and mailing inhouse is \$.59 to \$.62 per statement. **Ruona/Otwell motion to recommend moving forward with 3<sup>rd</sup> party to do printing and mailing passed without a negative voice vote.**

**Other Business:** There is additional funding going to be put in the multi-modal grants and the city would like to work on submitting a project to be determined.

**Ruona/Otwell motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Administrator